



United Kingdom Securities Representative Qualification Examination

(Series 17)

Content Outline

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TABLE OF CONTENTS

INTRODUCTION.....	3
THE PURPOSE OF THE SERIES 17 EXAMINATION	3
ELIGIBILITY REQUIREMENTS.....	3
APPLICATION PROCEDURES.....	4
DEVELOPMENT OF THE SERIES 17 CONTENT OUTLINE AND EXAMINATION.....	4
Development of the Series 17 Content Outline	4
Organization of the Series 17 Content Outline.....	4
Additional Information and Resources	5
Examination Development and Maintenance	5
ADMINISTRATION AND SCORING OF THE SERIES 17 EXAMINATION.....	6
The Administration of the Series 17 Examination.....	6
How the Exam is Scored	6
How the Passing Score is Determined	7
THE SERIES 17 CONTENT OUTLINE	8
FUNCTIONS, TASKS, KNOWLEDGE AND RULES	8
KNOWLEDGE STATEMENTS.....	10
RULES AND REGULATIONS.....	22
SAMPLE QUESTIONS.....	42
REFERENCES	44
Table 1—Number of Test Questions on the Series 17 Examination by Major Job Functions.....	6

INTRODUCTION

The United Kingdom Securities Representative Qualification Examination (Series 17) is a subset of the General Securities Representative Qualification Examination (Series 7). The examination is developed and maintained by the Financial Industry Regulatory Authority (FINRA). This content outline provides a comprehensive guide to the topics covered on the Series 17 exam. The outline is intended to familiarize examination candidates with the range of subjects covered on the examination, as well as the depth of knowledge required. Sample questions are also included to acquaint candidates with the types of multiple-choice questions used on the examination. It is recommended that candidates refer to the content outline as part of their preparation to take the examination. Candidates are responsible for planning their course of study in preparation for the examination.

THE PURPOSE OF THE SERIES 17 EXAMINATION

The Series 17 examination is designed to address the duplication of certain qualification requirements in the United States and the United Kingdom. Individuals who hold certain certifications recognized by the Financial Conduct Authority (FCA) in the United Kingdom may be eligible to act as a General Securities Representative in the United States by obtaining the United Kingdom Securities Representative (IE) registration. The IE registration is obtained by passing the Series 17 examination and meeting certain eligibility requirements. The IE registration allows individuals to act as a General Securities Representative (GS) without having to sit for the Series 7 examination. However, such registration does not permit persons to conduct business in municipal securities. Those individuals who want to conduct a business in municipal securities must pass the Series 7 examination (in lieu of the Series 17) or the Municipal Securities Representative Examination (Series 52).

ELIGIBILITY REQUIREMENTS

How to Obtain an IE Registration

To obtain an IE registration, candidates must satisfy certain prerequisite training and competence requirements of the United Kingdom's FCA that FINRA has identified as the eligibility requirements to take the Series 17 examination. Candidates must also be registered and in good standing with the FCA. Finally, candidates must take and pass the Series 17 qualification examination. For more information on these requirements, please refer to information on FINRA's website, which can be viewed through the following web link:

<http://www.finra.org/industry/qualification-exams>

APPLICATION PROCEDURES

The FINRA member firm that sponsors the applicant must file a Uniform Application for Securities Industry Registration or Transfer (Form U4) in the Central Registration Depository (CRD®) and request the Series 17 Examination on the Form U4.

DEVELOPMENT OF THE SERIES 17 CONTENT OUTLINE AND EXAMINATION

DEVELOPMENT OF THE SERIES 17 CONTENT OUTLINE

The Series 17 content outline was developed based on the results of a job analysis study of General Securities Representatives. The job analysis process included collecting data about the job functions, tasks and required knowledge of registered representatives (RRs) from a wide variety of firms using a variety of data collection techniques, including a survey of RRs. Under the guidance of FINRA staff and using data collected from the job analysis, a task force comprised of RRs identified and described five major job functions performed by RRs. For each major job function, the task force identified tasks that RRs perform and the underlying knowledge required of an RR to perform the tasks.

ORGANIZATION OF THE SERIES 17 CONTENT OUTLINE

The Series 17 content outline is comprised of *inter-related* components: functions, tasks, knowledge statements, and rule knowledge. The outline provides an overview of the examination's content coverage across the following inter-related components:

- **FUNCTIONS** describe major areas of practice performed by RRs. Job functions are denoted with an "F" and a number. There are five major job functions (*i.e.*, F1, F2, F3, F4, and F5).
- **TASKS** describe activities associated with performing a particular job function. Tasks are preceded by a "T" and a two-digit number (*e.g.*, T1.1).
- **KNOWLEDGE STATEMENTS** describe the underlying knowledge required to perform the major job functions and associated tasks. Knowledge statements are preceded by a "K" and a series of numbers ranging from one to four digits (*e.g.*, K1.2, K1.2.1.1). There are 15 major knowledge groups (K1 to K15).
- **RULES AND REGULATIONS KNOWLEDGE** are listings of rules and regulations associated with knowledge statements, tasks and functions. Rule listings are grouped by topic. Each rule group topic is preceded by an "R" and a number. There are 41 rule groups (R1 to R41).

This document illustrates how each component of the outline (functions, tasks, knowledge statements, and rule knowledge) is related to one another. Each outline component provides reference linkages to its associated components. The five major job functions and their associated tasks are referenced to related knowledge statements

and rule knowledge. The 15 major knowledge groups are referenced to applicable functions, associated tasks and rule knowledge. The 41 rule groupings are referenced to associated functions, tasks and knowledge statements.

ADDITIONAL INFORMATION AND RESOURCES:

The following government and self-regulatory organizations' (SROs') websites provide information about rules and other information that may be useful in preparing for the examination:

Financial Industry Regulatory Authority (FINRA): www.finra.org

New York Stock Exchange (NYSE): www.nyse.com

Chicago Board Options Exchange (CBOE): www.cboe.com

Nasdaq OMX PHLX: www.nasdaqomx.com

Options Clearing Corp: www.theocc.com

Securities and Exchange Commission (SEC): www.sec.gov

US Treasury: www.treasury.gov

Internal Revenue Service (IRS): www.irs.gov

These and additional references are also provided at the end of this outline.

EXAMINATION DEVELOPMENT AND MAINTENANCE

To ensure and sustain the job relevance of the examination, under the guidance of FINRA staff, a committee of registered representatives (Committee) writes, reviews and validates all test questions. Test questions are subjected to multiple reviews prior to inclusion on the examination and each question is linked directly to a component of the content outline. The Series 17 Examination intends to measure competence at entry level and requires candidates to apply knowledge in the context of work-related situations. Test questions vary in difficulty and complexity. Each question will have one correct or best answer. The purpose of the Series 17 Examination is to determine if a candidate has attained the level of competency required to function as an RR.

The bank of test questions changes constantly as a result of amendments to, or the introduction of, government and/or industry rules and regulations, changes in practice and/or the introduction of new products. It is the candidate's responsibility to keep abreast of such changes when preparing to take the examination. Examination questions and their statistical performance are analyzed routinely by FINRA staff and the Committee to ensure that the test questions continue to be relevant to the functions of RRs. Examination questions are updated when necessary to reflect current industry practices and regulations. **Please Note: Candidates are responsible for keeping abreast of changes made to the applicable rules and regulations, as the examination is updated when new rules are introduced and when the rules are amended.**

ADMINISTRATION AND SCORING OF THE SERIES 17 EXAMINATION

The examination consists of 100 multiple-choice questions and each question consists of four answer choices. The allocation of test questions for each major function is listed in Table 1.

TABLE 1—NUMBER OF TEST QUESTIONS ON THE SERIES 17 EXAMINATION BY MAJOR JOB FUNCTIONS

Major Job Functions	Percentage of Test Questions	Number of Questions
F1 Seeks Business for the Broker-Dealer through Customers and Potential Customers	20%	20
F2 Evaluates Customers' Other Security Holdings, Financial Situation and Needs, Financial Status, Tax Status, and Investment Objectives	15%	15
F3 Opens Accounts, Transfers Assets, and Maintains Appropriate Account Records	25%	25
F4 Provides Customers with Information on Investments and Makes Suitable Recommendations	20%	20
F5 Obtains and Verifies Customers' Purchase and Sales Instructions, Enters Orders, and Follows Up	20%	20
TOTAL	100%	100

THE ADMINISTRATION OF THE SERIES 17 EXAMINATION

The examination is administered via computer. A tutorial on how to take the examination via computer is presented prior to taking the examination. Candidates will be allowed two and one-half hours to complete the examination. There is no penalty for guessing. Therefore, candidates should attempt to answer all questions.

Some test questions involve calculations or require the use of charts, graphs, tables or scenarios. Candidates will not be permitted to bring any reference material to their testing session. White boards/dry erase markers and basic electronic calculators will be provided to candidates by the test administrator. Only calculators provided by the test administrators are allowed and must be returned to the test administrator at the end of the testing session. Severe penalties are imposed on candidates who cheat or attempt to cheat on FINRA-administered examinations.

HOW THE EXAM IS SCORED

HOW THE PASSING SCORE IS DETERMINED

The passing score for the examination is the minimum number of test questions that a candidate has to answer correctly in order to pass the examination. A committee of RRs using a standard setting procedure establishes the passing score for a standard form of the examination. The passing score is an absolute standard and it is independent of the performance of candidates taking the examination. The passing score is 72%.

SAMPLE TEST QUESTIONS AND REFERENCES

Several sample questions are presented at the end of this outline. The sample questions are included to provide an introduction to the basic formats of multiple-choice questions used on the examination. The sample questions do not reflect the difficulty level of actual test questions. Candidates who familiarize themselves with these formats may be able to improve their test-taking skills so that their performance on the examination will better reflect their knowledge of the areas tested. A list of links to self-regulatory organizations' (SROs') websites and other resources are provided as reference. The information provided may be used by candidates in preparation to take the examination. However, the list is not all-inclusive and is just a sample of the types of references that a candidate may wish to use as part of his/her preparatory studies. This content outline and additional information regarding FINRA qualification examinations are available on FINRA's website at www.finra.org.

THE SERIES 17 CONTENT OUTLINE

FUNCTIONS, TASKS, KNOWLEDGE AND RULES

The content outline provides an overview of the examination's content coverage across functions, tasks, knowledge statements and rule knowledge. The outline describes the five major job functions and the tasks associated with each job function. References to the underlying knowledge required to perform the functions and associated tasks are provided.

F1	FUNCTION 1: Seeks Business for the Broker-Dealer through Customers and Potential Customers (20% of the Examination, 20 Questions)	Knowledge	Rule Knowledge
		K1, K4, K6 – K12, K15	R1 – R9, R16 – R24, R31 – R41
TASKS:			
T1.1 Contacts and builds relationships with current and potential customers in person, by telephone, mail, and electronic means in order to obtain new business			
T1.2 Describes investment products and services to current and potential customers with the intent of soliciting interest			
T1.3 Develops promotional and advertising material and sales literature and seeks appropriate approvals prior to distribution			
T1.4 Distributes promotional and advertising material and sales literature to current and potential customers			
T1.5 Conducts seminars, lectures and other group forums with customers with appropriate approvals			
F2	FUNCTION 2: Evaluates Customers' Other Security Holdings, Financial Situation and Needs, Financial Status, Tax Status, and Investment Objectives (15% of the Examination, 15 Questions)	Knowledge	Rule Knowledge
		K2, K4, K5, K6, K9 – K15	R10, R11, R16 – R24, R31, R37 – R40
TASKS:			
T2.1 Makes reasonable efforts to obtain customer investment profile information including, among other factors, the customer's other security holdings, financial situation and needs, financial status, tax status, and investment objectives (e.g., preservation of capital, income, growth)			
T2.2 Reviews and analyzes customer's investment profile			
T2.3 Determines suitable investments for the customer			
F3	FUNCTION 3: Opens Accounts, Transfers Assets, and Maintains Appropriate Account Records (25% of the Examination, 25 Questions)	Knowledge	Rule Knowledge
		K2 – K8, K9 – K15	R9 – R24, R26 – R29, R31 – R41

TASKS:

- T3.1 Informs customers of the basic types of accounts and their appropriateness
- T3.2 Provides disclosures to customers regarding various account types and restrictions
- T3.3 Obtains/updates customer information and documentation, as required by federal and SRO rules and regulations [e.g., USA PATRIOT Act Section 326 requirements, Customer Identification Program requirements (CIP)]
- T3.4 Identifies and responds appropriately to suspicious activity at account opening and on an ongoing basis, and escalates or reports to appropriate parties
- T3.5 Obtains necessary legal documents (e.g., power of attorney, trust documents, Transfer on Death, corporate resolutions, discretionary approval documents, beneficiary forms) to open and maintain accounts
- T3.6 Obtains any supervisory approvals required to open accounts (e.g., client accounts and RR accounts), updates existing account information, and obtains or files necessary documents
- T3.7 Retains account documentation and copies of all customers' correspondence
- T3.8 Submits appropriate requests (e.g., withdrawals, transfers, tenders, investment guidelines) and obtains required documentation

F4	FUNCTION 4: Provides Customers with Information on Investments and Makes Suitable Recommendations (20% of the Examination, 20 Questions)	Knowledge	Rule Knowledge
		K1 – K15	R1 – R33, R36 – R41

TASKS:

- T4.1 Obtains information regarding current domestic and global market events, economic/financial news, industry sectors, and the status of markets and securities from various appropriate sources to assess how this information may impact the markets, issuers, and customers' accounts
- T4.2 Communicates relevant market, investment and research data to customers
- T4.3 Makes suitable investment recommendations
- T4.4 Provides appropriate disclosures concerning products, risks, services, costs and fees
- T4.5 Provides customers with information on investment strategies and explains how the risks and rewards of a particular investment or strategy relate to the customer's financial needs and investment objectives

F5	Function 5: Obtains and Verifies Customers' Purchase and Sales Instructions, Enters Orders, and Follows Up (20% of the Examination, 20 Questions)	Knowledge	Rule Knowledge
		K3 – K15	R10 – R12, R14, R16 – R34, R36 – R41

TASKS:

T5.1	Provides current quotes and security prices (e.g., NAV), and reports trade executions		
T5.2	Verifies, enters and monitors orders in accordance with customers' instructions and regulatory requirements		
T5.3	Enters or creates trade orders pursuant to regulatory requirements (e.g., market making activities, use of exchange automated execution systems)		
T5.4	Informs the appropriate supervisor and assists in the resolution of trade discrepancies, disputes, errors and complaints		
T5.5	Informs customers of delivery obligations and settlement procedures for trades executed in their accounts		
T5.6	Addresses margin issues as they arise		
T5.7	Reports account information to customers (e.g., account value, profits and losses)		
KNOWLEDGE STATEMENTS			
The knowledge statements describe underlying knowledge required to perform the tasks associated with the five major job functions. There are 15 major knowledge areas. Each knowledge statement is preceded by a "K" and a series of numbers ranging from one to four digits. Each of the 15 major knowledge areas is referenced to a major function and its associated tasks, and applicable rule knowledge.			
K1	Knowledge associated with regulatory requirements, including communications	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1–T1.5) F4 (T4.1–T4.5)	R1–R8, R41
K1.1	SEC, SRO and state requirements for registration		
K1.1.1	Registered representatives: registration, continuing education, and termination of associated persons (e.g., Form U4 and Form U5), and permitted activities for registered and non-registered individuals		
K1.1.2	Investment advisers: basic information about registration requirements and exemptions		
K1.2	Standards and required approvals of public communications		
K1.2.1	Product specific disclosures and review (e.g., options, mutual funds, and research)		
K1.2.1.1	Definition and approval of options-related advertisements, sales literature; Options Disclosure Document (ODD)		
K1.2.1.2	Requirements for advertisements of investment company products, variable contracts, and mutual funds		
K1.2.1.3	Requirements for advertisements of other securities [e.g., government securities, collateralized mortgage obligations (CMOs), Certificates of Deposit (CDs)]		

	<p>K1.2.1.4 Requirements and permitted activities associated with research reports (e.g., definition of research report, quiet period, information barriers, distribution of research reports, and third party research)</p> <p>K1.2.2 Regulation of telephone solicitations ("cold calling") including national telephone solicitation rules and the National "Do Not Call" Registry</p> <p>K1.3 Regulations regarding gifts and gratuities, non-cash compensation and guidelines for business entertainment</p>		
K2	Knowledge associated with evaluating customer's investment profile, including, among other factors, the customer's other security holdings, financial situation and needs, financial status, tax status, and investment objectives	Function & Associated Tasks	Rule Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5)	R11, R18
K2.1	Factors affecting the selection of securities , including: the customer's risk tolerance, investment time horizon, and investment objectives and goals [e.g., preservation of capital, current income, capital growth, total return (growth with income), tax advantages provided by certain products, portfolio diversification, liquidity, speculation, trading profits, and long-term versus short-term risks]		
K2.2	Portfolio analysis and its application to security selection (e.g., portfolio diversification, asset allocation principles, concentration, volatility, potential tax ramifications)		
	K2.2.1 Portfolio theory [e.g., alpha and beta considerations, Capital Asset Pricing Model (CAPM)]		
K3	Knowledge associated with opening and maintaining customer accounts	Function & Associated Tasks	Rule Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R10 – R18, R41
K3.1	Requirements for opening customer accounts, including approvals		
	K3.1.1 Account types (e.g., cash, margin, option, retirement, day trading, prime brokerage, DVP/RVP, advisory or fee-based, discretionary)		
	K3.1.2 Account registration types [e.g., individual, institutional, joint (Joint Tenants with Right of Survivorship [JTWROS], Joint Tenants in Common [JTIC]), community property, sole proprietorship, partnership, corporation, unincorporated associations, trust, custodian under UGMA/UTMA, numbered (confidential), Transfer on Death (TOD) and estate accounts]		
	K3.1.3 Account authorizations (e.g., power of attorney, corporate resolutions, trading authority, discretionary)		

K3.1.4 Customer screening [e.g., Customer Identification Program (CIP), Know your customer (KYC), domestic or foreign residency and/or citizenship, corporate insiders, employee of a broker-dealer, employees of an SRO]

K3.1.5 Required disclosures related to specific account types [e.g., margin, day trading, and options disclosure document (ODD)]

K3.2 Requirements related to the maintenance of accounts

K3.2.1 Customer account records (e.g., updating for change of address, sending required notifications, holding of customer mail, investment objectives)

K3.2.2 Physical receipt, delivery and safeguarding of cash or cash equivalents, checks and securities

K3.2.3 Circumstances for refusing or restricting activity in an account and/or closing accounts

K3.2.4 Transferring accounts between broker-dealers [e.g., Automated Customer Account Transfer Service (ACATS)]

K3.2.5 Account registration changes and internal transfers [e.g., Transfer on Death (TOD), divorce]

K3.2.6 Anti-money laundering compliance procedures and reporting [e.g., Suspicious Activity Reports (SARs) and other Bank Secrecy Act (BSA) reports, reviewing Office of Foreign Asset Control (OFAC) Specially Designated Nationals (SDN) list, Currency Transactions Reports (CTRs)]

K3.2.7 Delivery of annual reports and notices of corporate actions (e.g., splits, tenders, proxies, repurchases)

K3.2.8 Books and records (e.g., retention of customer and firm-related records)

K3.2.9 Privacy regulations (e.g., Regulation S-P)

K3.3 Margin accounts

K3.3.1 Key terms: margin, portfolio margin, hypothecation, re-hypothecation, marginable securities, exempt and nonexempt securities, loan value, margin calls, Special Memorandum Account (SMA)

K3.3.2 Requirements and characteristics of margin accounts (e.g., approvals, ineligible accounts, eligible/ineligible securities), and required disclosures (e.g., interest rate disclosure and hypothecation)

K3.3.3 Product or strategy specific requirements (e.g., Treasuries, mutual funds)

K3.3.4 Calculations in margin accounts (e.g., long and/or short positions)

K3.3.4.1 Initial margin: long market value, short market value, debit balance, credit balance, initial Reg. T margin requirement on long or short positions, Reg. T

	<p>requirement for established accounts, loan value, excess equity, buying power of deposited securities</p> <p>K3.3.4.2 Maintenance: additional purchases, sales (long or short), cash withdrawals, stock withdrawals, simultaneous purchases and sales, restrictions, liquidation to meet a margin/maintenance call, deposit of cash/securities required to meet a margin/maintenance call</p> <p>K3.3.4.3 Special Memorandum Account (SMA): balance, buying power, prohibited use of SMA, effect of excess equity, deposit of marginable securities, receipt of cash dividends and earned interest, liquidation of securities in the account, cash or securities withdrawals, new margin securities purchased or sold short</p> <p>K3.3.5 Other margin accounts (e.g., portfolio margin, day trading)</p>		
K4	Knowledge associated with appropriate business conduct, providing customers with information on investments and making suitable recommendations	Function & Associated Tasks	Rule Knowledge
		<p>F1 (T1.1 – T1.5)</p> <p>F2 (T2.1 – T2.3)</p> <p>F3 (T3.1 – T3.8)</p> <p>F4 (T4.1 – T4.5)</p> <p>F5 (T5.1 – T5.7)</p>	<p>R10, R17 –</p> <p>R22, R35 –</p> <p>R40</p>
K4.1	Prohibited activities (e.g., spreading market rumors, front running, churning, commingling, unauthorized trading, guarantees against losses, paying for referrals, unsuitable recommendations)		
K4.2	Sources of market and investment information [e.g., exchange quote and trade-related data, news outlets, internet, TRACE, Nasdaq, rating agencies, research reports, pricing services, product-specific periodicals, Trade Reporting Facility (TRF)]		
K4.3	Sources of data on business conditions, business activity, and corporate profits (e.g., media outlets, business indices and statistics, U.S. government sources)		
K4.4	Types of investment returns (e.g., dividends, interest, tax-exempt interest, capital gains, return of capital)		
K4.5	Required disclosures on specific transactions (e.g., offering documents, prospectus, material aspects of investments, red herring, statement of additional information, material events, control relationships)		
K4.6	Costs and fees associated with investments [e.g., breakpoints, rights of accumulation, Letters of Intent (LOI), markups, commissions, net transactions, share classes, non-discretionary fee-based accounts, surrender charges, 12b-1 fees, mortality and expense charges in variable products]		
K4.7	Protections afforded under Securities Investor Protection Corporation (SIPC) and Federal Deposit Insurance Corporation (FDIC)		

K4.8 Tax considerations (e.g., unification of gift and estate taxes, lifetime exclusion, annual gifts excluded from taxation, taxation of securities received as a gift, valuation of securities received as a result of a bequest)			
K5	Knowledge associated with orders and transactions in customer accounts	Function & Associated Tasks	Rule Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R15 – R17, R23 – R29, R36 – R41
K5.1	Types of securities quotes (e.g., bid, ask, spread, firm, subject, not held, and OTCBB quote requirements; workout, fast markets)		
K5.2	Types of orders [e.g., buy, sell, sell short, market, limit, stop, day, good til cancelled (GTC); options (open/close, spread, straddle), all-or-none, fill or kill, immediate or cancel, not held, market on close]		
K5.3	Information required on an order ticket (e.g., symbol, account number, price limit versus purchase)		
K5.4	Short sale requirements (e.g., order marking, locate, borrow and delivery)		
K5.5	Short sale strategies (e.g., speculation, hedging, arbitrage)		
K5.6	Securities lending (easy to borrow, hard to borrow, failure to deliver)		
K5.7	Best execution obligations		
K5.8	Soft dollar arrangements		
K5.9	Erroneous reports, errors, cancels and rebills		
K5.10	Customer confirmations, including components, timing, mailings to third parties, and exceptions		
K5.11	Delivery requirements		
	K5.11.1	Good delivery [e.g., certificates in possession of the seller, certificates in the name of two persons, deceased owner, stock or bond powers, mutilated certificates, due bills, delivery versus payment /receive versus payment (DVP/RVP), book entry securities, Direct Registration System (DRS), denominations, bearer, registered]	
	K5.11.2	Settlement of transactions [e.g., security-specific requirements, when as and if issued (WI), regular-way, T+1, ex-rights, ex-dividends, due bills, due bill checks, negotiated settlements, option exercise/assignment, don't know (DK), extensions]	
K5.12	Regulatory reporting requirements [e.g., OATS, TRF, TRACE, Real-time transaction reporting system (RTRS)]		
	Professional conduct and ethical considerations	Function & Associated Tasks	Rule Knowledge

K6		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R8, R9, R17, R18, R20, R30 – R34
K6.1 Required disclosures by an RR K6.1.1 Outside business activities K6.1.2 Personal investment accounts K6.1.3 Private securities transactions K6.1.4 Potential conflicts of interest K6.2 Regulation of insider activities and use of material, non-public information (primary markets, secondary markets, customer, RRs) K6.3 Information security (e.g., protect proprietary and customers' personal information, safeguard laptops, encrypt e-mail) K6.4 Requirements for addressing customer complaints and consequences of improper handling of complaints K6.5 Regulatory bodies, their jurisdiction, rule making authority, and disciplinary authority (e.g., SEC, FINRA, CBOE) K6.6 Arbitration, mediation and litigation K6.7 Business continuity and disaster recovery plans			
K7	The primary marketplace	Function & Associated Tasks F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	Rule Knowledge R18, R20, R21, R31, R36, R41
K7.1 The functions of capital markets, investment banking, and the underwriting syndicate K7.1.1 Advisory, distribution and the formation of the underwriting syndicate: types of selling groups, underwriting commitments, offerings K7.2 Process for bringing new issues to market (e.g., due diligence, registration statement, preliminary prospectus, final prospectus, underwriting agreement, selling group agreement, blue-sky rules and procedures) K7.2.1 Pricing practices and components of underwriters' spread and determination of underwriters' compensation, and selling practices			

- K7.2.2 Stabilizing: purpose of syndicate bid
- K7.2.3 Penalty fees to syndicate members
- K7.2.4 Overallotments
- K7.2.5 Selling group concession and reallowance
- K7.2.6 Tombstone advertisements: contents and purposes
- K7.2.7 Shelf registrations and distributions: definition and purpose

K7.3 Regulatory requirements for initial public offerings (IPOs) (e.g., prospectus requirements, restrictions on prospecting or soliciting, securities and/or transactions exempted from registration)

- K7.3.1 The Securities Act of 1933 ("Securities Act"): definition and purposes
- K7.3.2 Information required in a registration statement
- K7.3.3 Filing period, filing date, cooling-off period, and effective date of registration
- K7.3.4 Release of publicity and offering material on new issue: in pre-filing period, in cooling-off period, indications of interest (delivery of red herring), in post-registration period
- K7.3.5 Prospectus requirements [e.g., registration statement, timeliness of information, preliminary prospectus (red herring), final prospectus]
- K7.3.6 Restrictions on prospecting or soliciting while a security is in registration: limitations on use of preliminary prospectus, taking indications of interest for a new issue, post-distribution restrictions, allowable communications with the public, delivery requirements
- K7.3.7 Requirements for qualification of a Regulation A offering, filing of abbreviated registration statement and offering circular
- K7.3.8 Securities and/or transactions exempted from registration, including Section 3(a)(11) of the Securities Act of 1933 and Rule 147 and Rule 147A thereunder, intrastate offering

K7.4 Regulatory requirements for private placements/re-sales

- K7.4.1 Securities Act Rule 144, purpose and terminology: control securities, control persons, restricted securities, reporting companies; basic requirements: holding period, quantity limitations, filing requirements
- K7.4.2 Securities Act Rule 144A, non-registered foreign securities sold to institutions qualified in the U.S.
- K7.4.3 Securities Act, Regulation D, Section 4(2), Section 4(6), and Regulation S, foreign securities prohibited from being sold to U.S. investors

K8	The secondary and other marketplaces	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R21, R31, R37 – R41
K8.1	Regulation of activities of broker-dealers (e.g., trading for own accounts, designated market makers/specialists' activities, broker-dealer in the same transaction, manipulative and deceptive devices, trading by participants in the distribution of a security, stabilizing bids other than during offerings)		
K8.2	U.S. equity securities		
	K8.2.1 Over-The-Counter (OTC) market (e.g., OTC Pink market, bulletin board stocks)		
	K8.2.2 Electronic exchanges, auction markets (e.g., Nasdaq OMX PHLX, NYSE Euronext, NYSE American, NYSE Arca)		
	K8.2.2.1	Exchange auction market role and functions of the designated market maker/specialist, listing requirements, limitations on trading during significant market declines	
	K8.2.2.2	Nasdaq Stock Exchange: role and function of the market maker, principal transactions, agency transactions, quotations (e.g., firm, subject or otherwise qualified, bid wanted, offer wanted, size obligations), SEC order handling rules, transaction reporting, listing requirements	
	K8.2.2.3	Electronic communications networks (ECNs)	
	K8.2.2.4	Dark pools of liquidity	
	K8.2.2.5	Convertibles and preferreds	
	K8.2.2.6	Exchange-traded funds (ETFs)	
K8.3	Listed options, including listed options markets: nature and functioning, trading participants		
K8.4	U.S. Treasuries		
K8.5	Government agency securities (e.g., general characteristics, primary dealers, distribution)		
K8.6	Debt securities: corporate bonds (including high-yield bonds), repurchase agreements (repos), commercial paper, brokered certificates of deposit (jumbo CDs), bankers' acceptances (BAs), auction rate securities (ARSs), asset-backed securities [e.g., collateralized mortgage obligations (CMOs), collateralized debt obligations (CDOs)]		
K8.7	Structured products (e.g., equity-linked securities, ETFs, ETNs, HOLDRs, OTC options)		

K9	Equity securities	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R18, R23, R37, R41
K9.1 Current tax treatment of equity securities transactions			
K9.1.1 Definition and tax treatment of capital gains and losses, dividend distributions (qualified and non-qualified), holding periods			
K9.1.1.1 Determination of net long-term and short-term gains or losses			
K9.1.1.2 "When issued" securities, securities acquired through conversion, securities received as gifts or bequests			
K9.1.1.3 Cost basis per share: on purchases, exchange of convertibles for common shares, stock dividends and stock rights, inherited or gifted securities, average cost basis calculations			
K9.1.1.4 Methods of selling part of a position: FIFO, LIFO, identified shares			
K9.1.1.5 Tax treatment of wash sales			
K10	Debt securities	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R18, R23, R38, R41
K10.1 U.S. Treasury securities [e.g., U.S. Treasury bills, U.S. Treasury notes, U.S. Treasury bonds, Treasury receipts (STRIPS)/Treasury Zero-coupon bonds, and Treasury Inflation Protection Securities (TIPS)]			
K10.1.1 Characteristics such as maturities, denominations, issue form, quotations, calculating a spread, pricing, advantages and risks			
K10.1.2 How interest is accrued, computation of accrued interest, interest payments			
K10.1.3 Yields: coupon (nominal), current, yield-to-maturity, yield-to-call, yield-to-worst, and discount yield (T-bills only)			
K10.2 U.S. government agency securities [e.g., Government National Mortgage Association (GNMA) pass-throughs, Federal National Mortgage Association (FNMA) securities, Federal Home Loan Mortgage			

<p>Corporation (FHLMC) securities, Student Loan Marketing Association]: issuing agencies and their purposes, definitions, general characteristics (e.g., types, denominations, risks, payment of interest and principal)</p> <p>K10.3 Tax implications of taxable debt securities (including OID rules): interest, principal, premiums, discounts, and capital gains and losses</p>			
K11	Packaged securities and other managed investments	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R4, R18, R23, R39, R41
<p>K11.1 Mutual funds</p> <p>K11.1.1 Structure of mutual funds (i.e., open ended investment companies)</p> <p>K11.1.2 Types of mutual funds by objective (e.g., value, growth, income, balanced, international, sector, lifecycle, money market)</p> <p>K11.1.3 Characteristics [e.g., Net Asset Value (NAV), forward pricing, computing the offering price, reinvestment of dividends and/or capital gains, exchange privileges within families of funds, charges and expenses: no load, load (front-end, back-end), distribution fees, management fees, nature of 12b-1 fees]</p> <p>K11.1.4 Sales practices (e.g., dollar cost averaging, computing the sales charge, breakpoints, letters of intent, rights of accumulation, share class, market timing, late trading)</p> <p>K11.1.5 Redemption (e.g., redemption price, payout or withdrawal plans, conversion privilege, restrictions, contingent deferred sales charge, tenders)</p> <p>K11.1.6 Tax treatment of mutual funds: dividends, capital gains, distributions, exchanges</p> <p>K11.2 Closed-end funds, including exchange-traded funds (ETFs)</p> <p>K11.2.1 Structure (e.g., finite number of shares, distributed in primary market at IPO price, traded in secondary market, premiums and discounts to NAV)</p> <p>K11.2.2 Types (e.g., growth, income, balanced, international, sector, ETF)</p> <p>K11.2.3 Characteristics (e.g., not traded at NAV, reinvestment of dividends and/or capital gains, charges and expenses)</p> <p>K11.2.4 Tax treatment of closed end funds: dividends, capital gains, distributions</p>			

K11.3 Unit investment trusts

- K11.3.1 Structure (e.g., finite number of shares and duration, distributed in primary market at IPO price, limited liquidity)
- K11.3.2 Types (e.g., growth, income, balanced, international)
- K11.3.3 Charges and expenses
- K11.3.4 Tax treatment of unit investment funds: dividends, capital gains, capital distributions or return of principal

K11.4 Variable life insurance/annuity contracts

- K11.4.1 Definition, characteristics, insurance aspects (e.g., minimum guarantees, death benefits, living benefits, riders)
- K11.4.2 Separate accounts (e.g., purpose, management of portfolio, investment policies, performance of account)
- K11.4.3 Valuation of a variable annuity contract (e.g., accumulation units and their surrender value, annuity units)
- K11.4.4 Purchasing or exchanging variable annuities (e.g., immediate annuity, charges, fees, penalties, rights of accumulation, waiver of premium)
- K11.4.5 Annuitization: types of election, the variable payout, assumed interest rate (AIR), relationship between AIR and actual rate of return
- K11.4.6 Tax treatment of variable annuity contracts: during accumulation period, during annuity period, taxation at surrender of contract, death benefits during accumulation period

K11.5 Real Estate Investment Trusts (REITs)

- K11.5.1 Structure (e.g., finite number of shares, distributed in primary market at IPO price, traded in secondary market, premiums and discounts to NAV)
- K11.5.2 Types and characteristics (e.g., equity REIT, mortgage REIT, hybrid REIT)
- K11.5.3 Tax treatment of REITs: dividends, capital gains, distributions

K11.6 Other investment types**K11.6.1 Direct participation programs (DPPs)**

- K11.6.1.1 General characteristics, procedures and requirements for forming limited partnerships; information required in certificate of limited partnership, partnership agreement, subscription agreement, liability of limited partners; flow-through of

		income and certain expenses; restrictions on activities of limited partners, dissolution of a limited partnership	
	K11.6.1.2	Various types of DPPs, investment advantages and risks, tax implications for real estate DPPs, oil and gas programs, and equipment leasing programs	
	K11.6.1.3	Subscription agreements, including the responsibility of the RR regarding representation in the subscription agreement, sales conditioned upon acceptance by general partners	
	K11.6.1.4	Types of offerings of DPPs (e.g., private, public) and evaluating the DPP: factors to consider, such as economic soundness of the program, expertise of the general partner, basic objectives of the program; start-up costs and other revenue considerations	
	K11.6.2 Registered hedge funds and funds of hedge funds		
	K11.6.2.1	Structure (e.g., private placements, registered, exemption from registration under the Investment Company Act of 1940, blind pool/ blank check)	
	K11.6.2.2	Characteristics (e.g., limited or no liquidity, limited available information, lock-up provisions, charges and expenses, wide array of investment styles, models and vehicles; including tangible assets)	
	K11.6.2.3	Tax treatment of distributions	
	K11.6.3 Private equity	General characteristics	
	K11.6.4 Structured products	General characteristics	
K12	Options	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R3, R10, R18, R23, R40, R41
K12.1 The Options Clearing Corporation (OCC), OCC settlement date			
K12.2 Tax treatment of option transactions (equity, index, foreign currency, yield based)			
K13	Retirement plans and other tax advantaged accounts	Function & Associated Tasks	Rule Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8)	R10, R18, R23, R41

		F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	
<p>K13.1 Individual Retirement Accounts types (Traditional IRAs, Roth IRAs and SEP-IRAs) and transfers, rollovers, eligibility, distribution strategies and taxation: maximum contribution, contributions covering nonworking spouses, types of allowable standard or catch-up contributions, taxation of investments within plans, distribution options, taxation of distribution at retirement, age restrictions for distributions, calculating required minimum distributions (RMDs) and required beginning date (RBDs), permissible investments in the plan, effect on plan due to change of employment, taxation of contributions, penalty on excess contributions, employee coverage, rollovers, re-characterization</p> <p>K13.2 Employer-sponsored plans and ERISA [e.g., SIMPLE IRA, 401(k), 403(b), 457, defined benefit, profit-sharing, money-purchase, stock options and stock purchase, qualified and non-qualified, and deferred compensation programs]; characteristics, rollovers</p>			
K14	Custodial, Educational and Health Savings Accounts	Function & Associated Tasks	Rule Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R10, R18, R23, R41
<p>K14.1 UGMA/UTMA Accounts</p> <p>K14.2 Coverdell Education Savings Accounts</p> <p>K14.3 529 College Savings Plan Accounts</p> <p>K14.4 Health Savings Accounts</p>			
K15	Special product emphasis and/or new or amended rules or regulations	Function & Associated Tasks	Rule Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	R1 – R41
<p>May include new products, additional emphasis on products listed elsewhere, and/or new or amended rules or regulations as determined by FINRA.</p>			
RULES AND REGULATIONS			

Listings of rules and regulations are grouped by topic. Each rule group is preceded by an “R.” Each of the 41 rule groups is referenced to the associated functions, tasks and knowledge statements. Some rule citations included within a rule topic group may also contain an additional knowledge reference in parentheses following the rule. Also, some rules may be listed in more than one rule grouping. The references and citations presented here are current as of the time of this publication. Questions on the examination will be updated to reflect the current interpretations of the rules and regulations on which they are based. Questions on new rules will be added to the bank of questions for the examination within a reasonable time period after their effective dates. Questions on rescinded rules will be removed from the bank of questions. Candidates are responsible for keeping abreast of rule changes and Regulatory Notices that relate to topics covered in the examination.

R1	SEC, SRO and State requirements for registration of individuals	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.1
<ul style="list-style-type: none"> • CBOE 9.3A (Continuing Education for Registered Persons) • CBOE 9.3 (Registration and Termination of Representatives) • CBOE 9.4 (Other Affiliations of Registered Associated Persons) • FINRA 1240 (Continuing Education Requirements) • FINRA 4530 (Reporting Requirements) (K1.1, K6.4) • FINRA 1210 (Registration Requirements) • FINRA 1220(a) (Principal Definition and Principal Registration Categories) • FINRA 1220(b) (Definition of Representative and Representative Registration Categories) • FINRA 1220(b)(6) Research Analysts Requirement and Qualifications (K1.2.1.4) • FINRA 1220(a)(14) (Supervisory Analyst) (K1.2.1.4) 			
R2	Standards and required approvals of public communications	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2
<ul style="list-style-type: none"> • FINRA 2210 (Communications with the Public) • FINRA 2214 (Requirements for the Use of Investment Analysis Tools) • FINRA 2241 (Research Analysts and Research Reports) • FINRA 3110 (Supervision) • FINRA 3120 (Supervisory Control System) • Nasdaq OMX PHLX 605 (Advertisements, Market Letters, Research Reports and Sales Literature) • Nasdaq OMX PHLX 1049 (Communications to Customers) • Securities Act of 1933, Rule 134 (Communications Not Deemed a Prospectus) (K7) 			

R3	Options Communications	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2.1.1, K12
<ul style="list-style-type: none"> • CBOE 9.15 (Delivery of Current Options Disclosure Documents) (K3.1.5) • CBOE 9.21 (Options Communications) • FINRA 2220 (Options Communications) • FINRA 2360 (Options) (K3.1.1, K12) • Nasdaq OMX PHLX 1029 (Delivery of Options Disclosure Documents) • Securities Act of 1933, Rule 134a (Options Material Not Deemed a Prospectus) • Options Clearing Corporation, “Characteristics and Risks of Standardized Options,” Options Disclosure Document 			
R4	Investment Company Products, Variable Contracts, and Mutual Fund Advertisements,	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2.1.3, K11
<ul style="list-style-type: none"> • FINRA 2211 (Communications with the Public about Variable Life Insurance and Variable Annuities) • FINRA 2212 (Use of Rankings in Investment Companies Advertisements and Sales Literature) • FINRA 2213 (Requirements for the Use of Bond Mutual Fund Volatility Ratings) • FINRA 2330 (Members’ Responsibilities Regarding Deferred Variable Annuities) • Securities Act of 1933, Rule 156 (Investment Company Sales Literature) • Securities Act of 1933, Rule 482 (Advertising by an Investment Company as Satisfying Requirements of Section 10) 			
R5	Government Securities, Collateralized Mortgage Obligations (CMOs), Certificates of Deposit (CDs) Advertisements	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2.1.3, K10
<ul style="list-style-type: none"> • FINRA 2216 [Communications with the Public About Collateralized Mortgage Obligations (CMOs)] 			
R6	Research reports	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2.1.4
<ul style="list-style-type: none"> • FINRA 2210 (Communications with the Public) • FINRA 2241 (Research Analysts and Research Reports) • FINRA 1220(b)(6) Research Analysts Requirement and Qualifications) (K1.1) • NYSE 344 (Research Analysts and Supervisory Analysts) (K1.1) • SEC Regulation AC (Analyst Certification) • SEC Regulation FD (Fair Disclosure) • Securities Exchange Act of 1934 (SEA), Section 28(e) (Exchange, broker, and dealer commissions; brokerage and research services) (K5.8) 			

R7	Regulation of telephone solicitations	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.2.2
<ul style="list-style-type: none"> • CBOE 9.24 (Telephone Solicitation) • FINRA 3230 (Telemarketing) • Junk Fax Protection Act of 2005 • Telephone Consumer Protection Act of 1991 			
R8	Regulations regarding gifts and gratuities, non-cash compensation, and guidelines for business entertainment.	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F4 (T4.1 – T4.5)	K1.4, K6.1
<ul style="list-style-type: none"> • CBOE 4.4 (Gratuities) • FINRA 3220 (Influencing or Rewarding Employees of Others) 			
R9	Regulatory bodies, their jurisdiction, rulemaking authority, and disciplinary authority (e.g., SEC, FINRA, CBOE)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K6.5
<ul style="list-style-type: none"> • CBOE 9.5 (Discipline, Suspension, Expulsion of Registered Persons) • CBOE 17.1 (Disciplinary Jurisdiction) • FINRA By-Laws, Article V (Registered Representatives and Associated Persons, Section 4– Retention of Jurisdiction) • FINRA By-Laws, Article XII (Disciplinary Proceedings) • FINRA 8000 Series (Investigations and Sanctions) • FINRA 9000 Series (Code of Procedure) 			
R10	Requirements for opening and maintaining accounts	Function & Associated Tasks	Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K3, K4.6, K12, K13, K14
<ul style="list-style-type: none"> • CBOE 9.7 (Opening of Accounts) • CBOE 9.8 (Supervision of Accounts) • CBOE 9.10 (Discretionary Accounts) • CBOE 9.20 (Transfer of Accounts) • Employee Retirement Income Security Act of 1974 (ERISA) • Federal Reserve Board Regulation T (Credit by Broker-Dealers) • FINRA 2070 (Transactions Involving FINRA Employees) • FINRA 2111 (Suitability) 			

- FINRA 2130 (Approval Procedures for Day-Trading Accounts)
- FINRA 2261 (Disclosure of Financial Condition)
- FINRA 2264 (Margin Disclosure Statement)
- FINRA 2267 (Investor Education and Protection)
- FINRA 2270 (Day-Trading Risk Disclosure Statement)
- FINRA 2360 (Options) **(K12)**
- FINRA 3110 (Supervision)
- FINRA 3120 (Supervisory Control System)
- FINRA 3160 (Networking Arrangements Between Members and Financial Institutions)
- FINRA 3170 (Tape Recording of Registered Persons by Certain Firms)
- FINRA 3250 (Designation of Accounts)
- FINRA 4210 (Margin Requirements) **(K3.3)**
- FINRA 4512 (Customer Account Information)
- NASD 2510 (Discretionary Accounts)
- FINRA 3210 (Accounts At Other Broker-Dealers and Financial Institutions)
- Nasdaq OMX PHLX 1025 (Supervision of Accounts) *Options*
- NYSE 408 (Discretionary Power in Customers' Accounts)
- SEC Regulation S-P (Privacy of Consumer Financial Information)
- Securities Act of 1934, Section 3(a)35 (Definition and Applications—"Investment Discretion")
- OFAC, "Foreign Asset Control Regulations for the Securities Industry"
- Uniform Gift to Minors Act (UGMA)
- Uniform Transfer to Minors Act (UTMA)
- USA PATRIOT Act, Section 326 (Verification of Identification)

R11	Customer account records (e.g., updating for change of address, sending required notifications, holding of customer mail, investment objectives)	Function & Associated Tasks	Knowledge
		F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K2.1, K3.2.1
<ul style="list-style-type: none"> • CBOE 9.14 (Addressing of Communications to Customers) • FINRA 3150 (Holding Customer Mail) • FINRA 4510 (Books and Records) • NYSE 409 (Statements of Accounts to Customers) • SEA, Rule 17a-3 (Records to Be Made by Certain Exchange Members, Brokers and Dealers) • SEA, Rule 17a-4 (Records to Be Preserved by Certain Exchange Members, Brokers and Dealers) 			
		Function & Associated Tasks	Knowledge

R12	Physical receipt, delivery and safeguarding of cash or cash equivalents, checks and securities	F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K3.2.2
<ul style="list-style-type: none"> • FINRA 2150 (Improper Use of Customers' Securities or Funds; Prohibitions Against Guarantees and Sharing) • FINRA 11860 (COD Orders) • SEA, Rule 15c3-3 (Customer Protection—Reserves and Custody of Securities) 			
R13	Transferring accounts between broker-dealers [e.g., Automated Customer Account Transfer Service (ACATS)]	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5)	K3.2.4
<ul style="list-style-type: none"> • FINRA 11870 (Customer Account Transfer Contracts) 			
R14	Anti-money laundering compliance procedures and reporting	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K3.2.6
<ul style="list-style-type: none"> • FINRA 3310 (Anti-Money Laundering Compliance Program) • OFAC, "Foreign Asset Control Regulations for the Securities Industry" • USA PATRIOT Act Section 352 (Anti-Money Laundering Programs) 			
R15	Delivery of annual reports and notices of corporate action (e.g., splits, tenders, proxies, repurchases)	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5)	K3.2.7
<ul style="list-style-type: none"> • FINRA 2251 (Forwarding of Proxy and Other Issuer-related Materials) • SEA, Section 14 (Proxies) 			
R16	Books and records (e.g., retention of customer and firm-related records)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K3.2.8, K5
<ul style="list-style-type: none"> • CBOE 15.1 (Maintenance, Retention and Furnishing of Books, Records and Other Information) • CBOE Chapter XV – Rules 15.1 – 15.12 (Records, Reports and Audits) • FINRA 4510 (Books and Records Requirements) • Nasdaq OMX PHLX 760 (Maintenance, Retention and Furnishing of Books, Records and Other Information) • SEA, Rule 17a-3 (Records to Be Made by Certain Exchange Members, Brokers and Dealers) • SEA, Rule 17a-4 (Records to Be Preserved by Certain Exchange Members, Brokers and Dealers) 			
	Margin accounts	Function & Associated Tasks	Knowledge

R17		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K3.3, K4.6
<ul style="list-style-type: none"> • CBOE Chapter XII – Rule 12.1 – 12.12 (Margins) • FINRA 2264 (Margin Disclosure Statement) • FINRA 4210 (Margin Requirements) • Nasdaq OMX PHLX 722 (Margin Accounts) • Federal Reserve Board Regulation T (Credit by Broker-Dealers) • SEA, Rule 8c-1 (Hypothecation of Customers' Securities) • SEA, Section 11(d) (Trading by Exchange Members, Brokers and Dealers—“Prohibition on extension of credit by broker-dealer”) 			
R18	Suitable recommendations	Function & Associated Tasks F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	Knowledge K2–K15
<ul style="list-style-type: none"> • CBOE 9.9 (Suitability of Recommendations) • FINRA 2090 (Know Your Customer) • FINRA 2111 (Suitability) • FINRA 2114 (Recommendations to Customers in OTC Equity Securities) • FINRA 2330 (Members' Responsibilities Regarding Deferred Variable Annuities) • FINRA 2360 (Options) (K12) • Nasdaq OMX PHLX 746 (Diligence as to Accounts) 			
R19	Costs and fees associated with investments (e.g., breakpoints, markups, commissions, net transactions, share classes, fee-based accounts, 12b-1 fees, surrender charges, mortality and expense charges in variable products)	Function & Associated Tasks F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	Knowledge K4.6
<ul style="list-style-type: none"> • FINRA 2010 (Standards of Commercial Honor and Principals of Trade) • FINRA 2121 (Fair Prices and Commissions) • FINRA 2122 (Charges for Services Performed) • FINRA 2124 (Net Transactions with Customers) • FINRA 2211 (Communications with the Public about Variable Life Insurance and Variable Annuities) 			

FINRA 2330 (Members' Responsibilities Regarding Deferred Variable Annuities) <ul style="list-style-type: none"> • FINRA 2342 ("Breakpoint" Sales) • Investment Company Act of 1940, Rule 12b-1 (Distribution of Shares by Registered Open-End Management Investment Company) • Securities Act of 1934, Section 28(e) (Exchange, Broker and Dealer Commissions; Brokerage and Research Services) 			
R20	Prohibited activities (e.g., spreading market rumors, front running, churning, commingling, unauthorized trading, guarantees against losses, unsuitable recommendations)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.1, K6, K7
<ul style="list-style-type: none"> • CBOE 9.18 (Prohibition Against Guarantees and Sharing in Accounts) • CBOE 9.19 (Assuming Losses) • FINRA 2020 (Use of Manipulative, Deceptive or Other Fraudulent Devices) • FINRA 2150 (Improper Use of Customers' Securities or Funds; Prohibitions Against Guarantees and Sharing) • FINRA 5240 (Anti-Intimidation/Coordination) • FINRA 5250 (Payments for Market Making) • FINRA 5320 (Prohibition Against Trading Ahead of Customer Orders) • FINRA 5270 (Front Running of Block Transactions) • FINRA 5280 (Trading Ahead of Research Reports) • FINRA 6140 (Other Trading Practices) • NYSE 435 (Miscellaneous Prohibitions) • SEA, Section 9(a)(1) – (a)(6) (Prohibition against manipulation of security prices) • SEA, Rule 10b-1 (Prohibition of use of manipulative or deceptive devices or contrivances with respect to certain securities exempted from registration) • SEA, Rule 10b-3 (Employment of manipulative and deceptive devices by brokers or dealers) • SEA, Rule 14e-3 (Transactions in securities on the basis of material, nonpublic information in the context of tender offers) • SEA, Rule 14e-4 (Prohibited transactions in connection with partial tender offers) • SEA, Rule 15c1-2 (Fraud and misrepresentation) • SEA, Rule 15c1-3 (Misrepresentation by brokers, dealers and municipal securities dealers as to registration) 			
R21	Regulation of insider activities and use of material, non-public information (primary markets, secondary markets, customer, registered representative)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5)	K4.1, K6.2, K7, K8

		F5 (T5.1 – T5.7)	
	<ul style="list-style-type: none"> Insider Trading and Securities Fraud Enforcement Act of 1988, Section 3 (Civil penalties of controlling persons for illegal insider trading by controlled persons) SEA, Rule 10b-5 (Employment of Manipulative and Deceptive Devices) SEA, Rule 10b5-1 (Trading on the Basis of “Material Nonpublic” Information in Insider Trading Cases) SEA, Rule 10b5-2 (Duties of Trustor Confidence in Misappropriation Insider Trading) 		
R22	Protections afforded under the Securities Investor Protection Corporation (SIPC) and Federal Deposit Insurance Corporation (FDIC)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.7
	<ul style="list-style-type: none"> FINRA 2266 (SIPC Information) Securities Investor Protection Act of 1970 		
R23	Tax consequences	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.8, K9 – K15
	<ul style="list-style-type: none"> Internal Revenue Code, Sec. 219 (Retirement savings) Internal Revenue Code, Sec. 301 (Distributions of property) Internal Revenue Code, Sec. 316 (Dividend defined) Internal Revenue Code, Sec. 415 (Limitations on benefits and contributions under qualified plans) Internal Revenue Code, Sec. 529 (Qualified tuition programs) Internal Revenue Code, Sec. 530 (Coverdell education savings) Internal Revenue Code, Sec. 856 (Definition of real estate investment trust) Internal Revenue Code, Sec. 858 (Dividends paid by real estate investment trust after close of tax year) Internal Revenue Code, Sec. 1035 (Certain exchanges of insurance policies) Internal Revenue Code, Sec. 1091 (Loss from wash sales of stock or securities) Internal Revenue Code, Sec. 1233 (Gains and losses from short sales) Internal Revenue Code, Sec. 1256 (Contracts marked to market) Internal Revenue Code, Sec. 2503 (Taxable gifts) OCC Brochure, "Taxes and Investing" Tax Reform Acts 1984, 1986, 1990, 1993 		

Candidates should be familiar with current tax laws related to investments, transaction types and account types covered in this content outline.

R24	Types of securities quotes, types of orders, information required on an order ticket	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.1, K5.2, K5.3
<ul style="list-style-type: none"> • CBOE 6.24 (Required Order Information) • CBOE 6.53 (Certain Types of Orders Defined) • FINRA 2360 (Options Orders) • FINRA 2010 (Standards of Commercial Honor and Principals of Trade) (K 4.6) • FINRA 5210 (Publication of Transactions and Quotations Marking the close/Marking the opening) • FINRA 5220 (Offers and Stated Prices) • FINRA 5290 (Order Entry and Execution Practices) • FINRA 5330 (Adjustment of Open Orders) • NYSE 13 (Definition of Orders) • SEC Regulation NMS 			
R25	Best execution requirements	Function & Associated Tasks	Knowledge
		F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.7
<ul style="list-style-type: none"> • FINRA 5310 (Best Execution and Inter-positioning) • SEC Regulation NMS (K5.1, K5.2) 			
R26	Short sale requirements (e.g., order marking, locate, borrow and delivery) (Short sale Strategies (Securities lending	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.4, K5.5, K5.6
<ul style="list-style-type: none"> • Federal Reserve Board Regulation T (Credit by Broker-Dealers) • FINRA 4320 (Shortsale delivery requirements) • NYSE 13 (Definition of Orders) (K5.2) (5.3) • SEC, Regulation SHO • SEA, Rule 8c-1 (Hypothecation of Customers' Securities) 			
R27	Erroneous reports, errors, cancels and re-bills	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.9

<ul style="list-style-type: none"> • CBOE 6.52 (Price Binding Despite Erroneous Report) • FINRA 4515 (Approval and Documentation of Changes in Account Name or Designation) • FINRA 11892 (Clearly Erroneous Transactions in Exchange-Listed Securities) • FINRA 11893 (Clearly Erroneous Transactions in OTC Equity Securities) • SEA, Rule 17a-4 (Records to Be Preserved by Certain Exchange Members, Brokers and Dealers) 			
R28	Customer confirmations and statements	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.10
<ul style="list-style-type: none"> • CBOE 9.11 (Confirmation to Customers) • CBOE 9.12 (Statements of Accounts to Customers) • FINRA 2232 (Customer Confirmations) • FINRA 2266 (SIPC Information) (K4.8) • NASD 2340 (Customer Account Statements) • NYSE 409 (Statements of Accounts to Customers) • Nasdaq OMX PHLX 1028 (Confirmations) <i>Options</i> • Nasdaq OMX PHLX 1032 (Statements of Accounts) <i>Options</i> • SEA, Rule 10b-10 (Confirmation of Transactions) 			
R29	Delivery requirements	Function & Associated Tasks	Knowledge
		F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.11
<ul style="list-style-type: none"> • CBOE Chapter XI – Rules 11.1 – 11.4 (Exercises and Deliveries) • FINRA 11000 Series (Uniform Practice Code) • NYSE 63 (“When Issued” – “When Distributed”) • NYSE 64 (Bonds, Rights and 100-Share Unit Stocks) • NYSE 130 Series (Comparison and Exchange of Contracts) • NYSE 133 (Comparison – Non-cleared Transactions) • NYSE 135 [Differences and Omissions – Cleared Transactions (“DK’s”)] • NYSE 136 (Comparison – Transactions Excluded from a Clearance) • SEA, Rule 15c6-1 (Settlement Cycle) • NYSE 782 (Delivery and Payment) <i>Options</i> 			
R30	Trade reporting requirements (e.g., OATS, TRF, TRACE)	Function & Associated Tasks	Knowledge
		F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K5.12
<ul style="list-style-type: none"> • FINRA 6000 Series (Quotation and Transaction Reporting Facilities) 			

<ul style="list-style-type: none"> • FINRA 6700 Series (Trade Reporting and Compliance Engine) • FINRA 7000 Series (Clearing, Transactions and Order Data Requirements, and Facility Charges) 			
R31	Professional conduct and ethical considerations	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K6, K7, K8
<ul style="list-style-type: none"> • Investment Company Act of 1940, Section 35 (Unlawful Representations and Names) • Investment Company Act of 1940, Section 36 (Breach of Fiduciary Duty) • FINRA 2010 (Standards of Commercial Honor and Principles of Trade) • FINRA 2020 (Use of Manipulative, Deceptive or Other Fraudulent Devices) • FINRA 2060 (Use of Information Obtained in Fiduciary Capacity) • Regulation S-P (Privacy of Consumer Financial Information and Safeguarding Personal Information) (K6.3) 			
R32	Required disclosures by an RR (outside business activities, personal investment accounts, private securities transactions, conflicts of interest)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K6.1
<ul style="list-style-type: none"> • CBOE 9.25 (Borrowing From or Lending to Customers) • FINRA 3210 (Accounts At Other Broker-Dealers and Financial Institutions) • FINRA 3240 (Borrowing From or Lending to Customers) • FINRA 3270 (Outside Business Activities of Registered Persons) • FINRA 3280 (Private Securities Transactions of an Associated Person) • FINRA 4530 (Reporting Requirements) 			
R33	Requirements for addressing customer complaints and consequences of improper handling of complaints	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F5 (T5.1 – T5.7)	K6.4
<ul style="list-style-type: none"> • CBOE 9.23 (Customer Complaints) • FINRA 3110 (Supervision) • FINRA 4513 (Records of Written Customer Complaints) • FINRA 4530 (Reporting requirements) • NYSE 732 (Customer Complaints) <i>Options</i> • Nasdaq OMX PHLX 1070 (Customer Complaints) <i>Options</i> 			
	Arbitration, mediation and litigation	Function & Associated Tasks	Knowledge

R34		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F5 (T5.1 – T5.7)	K6.6
<ul style="list-style-type: none"> • FINRA 10000 Series (Code of Arbitration Procedure) • FINRA 12000 Series (Code of Arbitration Procedure For Customer Disputes) • FINRA 13000 Series (Code of Arbitration Procedure For Industry Disputes) • FINRA 14000 Series (Code of Mediation Procedure) 			
R35	Business continuity and disaster recovery plans	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8)	K6.7
<ul style="list-style-type: none"> • FINRA 4370 (Business Continuity Plans and Emergency Contact Information) 			
R36	The primary marketplace	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.5, K7
<ul style="list-style-type: none"> • FINRA 2040 (Payments to Unregistered Persons) • FINRA 2262 (Disclosure of Control Relationship with Issuer) • FINRA 2269 (Disclosure of Participation or Interest in Primary or Secondary Distribution) • FINRA 5110 (Corporate Financing Rule—Underwriting Terms and Arrangements) • FINRA 5121 (Public Offerings of Securities With Conflicts of Interest) • FINRA 5130 (Restrictions on the Purchase and Sale of Initial Equity Public Offerings) • FINRA 5131 (New Issue Allocations and Distributions) • FINRA 5141 (Sale of Securities in a Fixed Price Offering) • FINRA 5160 (Disclosure of Price and Concessions in Selling Agreements) • FINRA 5190 (Notification Requirements for Offering Participants) • Securities Act of 1933, Section 5 (Prohibitions Relating to Interstate Commerce and the Mails) • Securities Act of 1933, Section 7 (Information Required in a Registration Statement) • Securities Act of 1933, Section 8 (Taking Effect of Registration Statements and Amendments Thereto) • Securities Act of 1933, Section 10 (Information Required in Prospectus) • Securities Act of 1933, Schedule A (Schedule of Information Required in Registration Statement) • Securities Act of 1933, Schedule B (Schedule of Information Required in Registration Statement) • Securities Act of 1933, Regulation A (Conditional Small Issues Exemption) • Securities Act of 1933, Regulation D (Rules Governing the Limited Offer and Sale of Securities Without Registration Under the Securities Act of 1933) 			

- Securities Act of 1933, Rule 144 (Persons Deemed Not to Be Engaged in a Distribution and Therefore Not Underwriters)
- Securities Act of 1933, Rule 144A (Private Re-sales of Securities to Institutions)
- Securities Act of 1933, Rule 145 (Reclassification of Securities, Mergers, Consolidations and Acquisitions of Assets)
- Securities Act of 1933, Rule 147 ["Part of an Issue," "Person Resident," and "Doing Business Within" for Purposes of Section 3(a)(11)]
- Securities Act of 1933, Rule 147A (Exemptions to facilitate intrastate and regional securities offerings)
- Securities Act of 1933, Rule 164 (Post-Filing Free Writing Prospectuses in Connection with Certain Registered Offerings)
- Securities Act of 1933, Rule 215 (Accredited Investor)
- Securities Act of 1933, Rule 405 (Definition of Terms)
- Securities Act of 1933, Rule 415 (Delayed or Continuous Offering and Sale of Securities)
- Securities Act of 1933, Rule 427 (Contents of Prospectus Used After Nine Months)
- Securities Act of 1933, Rule 430 (Prospectus for Use Prior to Effective Date)
- Securities Act of 1933, Rule 430A (Prospectus in a Registration Statement At The Time of Effectiveness)
- Securities Act of 1933, Rule 430B (Prospectus in a Registration Statement After Effective Date)
- Securities Act of 1933, Rule 433 (Conditions to Permissible Post-filing Free Writing Prospectuses)
- SEA, 15c2-8 (Delivery of Prospectus)
- SEC, Regulation M
- State Laws, Blue Sky and Registration of Broker-Dealers (General Knowledge)

R37	Equity Securities	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.5, K5.11, K5.12, K8.2, K9
<ul style="list-style-type: none"> • SEA, Rule 3a11-1 (Definition of the Term "Equity Security") • SEA, Section 3(a)(38) (Definition and Applications—"Market Maker") • SEC, Regulation M • SEC, Regulation NMS • SEA, 10b-18 (Purchases of Certain Equity Securities by the Issuer and Others) • NYSE Listing requirements—general factors, numerical values not tested • Nasdaq Listing requirements—general factors, numerical values not tested <p>Auction market (K8.2.2)</p> <ul style="list-style-type: none"> • NYSE 13 (Definitions of Orders) • NYSE 54 (Dealings on the Floor—Persons) • NYSE 61 (Recognized quotations) • NYSE 65 (Less Than 100-Share-Unit Stocks) • NYSE 70 ("Below Best Bid—Above Best Offer") 			

- NYSE 71 (Precedence of Highest Bid and Lowest Offer)
- NYSE 72 (Priority and Precedence of Bids and Offers and Allocation of Executions)
- NYSE 73 ("Seller's Option")
- NYSE 74 (Publicity of Bids and Offers)
- NYSE 75 (Disputes as to Bids and Offers)
- NYSE 76 ("Crossing" Orders)
- NYSE 77 (Prohibited Dealings and Activities)
- NYSE 79A (Miscellaneous Requirements on Stock Market Procedures)
- NYSE 80B (Trading Halts Due to Extraordinary Market Volatility)
- NYSE 92 (Limitations on Members' Trading Because of Customers' Limit Orders)
- NYSE 104 (Dealings and Responsibilities of DMMs)
- NYSE 115A (Orders at opening or unusual situations)
- NYSE 123A (Miscellaneous Requirements)
- NYSE 123C (The Closing Procedures)
- NYSE 123D (Openings and halts in trading)
- NYSE 127 (Block Crosses Outside of the Prevailing NYSE Quotation)
- Nasdaq OMX PHLX 100 Series (Dealings Upon the Exchange)

Automatic Execution Systems (K8.2.2)

- NYSE 1000 (Automatic Execution of Limit Orders Against Orders Reflected in NYSE Published Quotation)
- NYSE 1001 (Execution of Automatically Executing Orders)
- NYSE 1002 (Availability of Automatic Execution Feature)
- NYSE 1003 (Application of Tick Tests)
- NYSE 1004 (Election of Stop Orders and Percentage Orders)

Markets Regulated by FINRA (Nasdaq, OTC, ECNs)

- FINRA 4551 (Requirements for Alternative Trading Systems to Record and Transmit Order and Execution Information for Security Futures)
- FINRA 5210 (Publication of Transactions and Quotations)
- FINRA 5220 (Offers at Stated Prices)
- FINRA 5260 (Prohibition on Transactions, Publication of Quotations, or Publication of Indications of Interest During Trading Halts)
- FINRA 5290 (Order Entry and Execution Practices)
- FINRA 5310 (Best Execution and Inter-positioning)
- FINRA 6100 Series (Quoting and Trading in NMS stocks)
- FINRA 6110 (Trading Otherwise than on an Exchange)
- FINRA 6120 (Trading Halts)
- FINRA 6130 (Transactions Related to Initial Public Offerings)
- FINRA 6121 (Trading Halts Due to Extraordinary Market Volatility)
- FINRA 6140 (Other Trading Practices)
- FINRA 6400 Series (Quoting and Trading in OTC Equity Securities)

- FINRA 6500 Series (OTC Bulletin Board® Service)
- FINRA 6600 Series (OTC Reporting Facility)
- Nasdaq 4600 Series (Requirements for Nasdaq Market Makers and Other Nasdaq Market Center Participants)
- Nasdaq 4750 Series (Nasdaq Market Center—Execution Services)
- SEA, Rule 15c2-7 (Identification of Quotations)
- SEA, Rule 15c2-11 (Initiation or Resumption of Quotations without Specified Information)
- SEC, Regulation ATS (Alternative Trading Systems)

Penny Stock Regulations (K4.6, K9)

- SEA, Rule 3a51-1 (Definition of "Penny Stock")
- SEA, Rule 15g-1 (Exemptions for Certain Transactions)
- SEA, Rule 15g-2 (Risk Disclosure Document Relating to the Penny Stock Market)
- SEA, Rule 15g-3 (Broker or Dealer Disclosure of Quotations and Other Information Relating to the Penny Stock Market)
- SEA, Rule 15g-4 (Disclosure of Compensation to Brokers or Dealers)
- SEA, Rule 15g-5 (Disclosure of Compensation of Associated Persons in Connection With Penny Stock Transactions)
- SEA, Rule 15g-6 (Account Statements for Penny Stock Customers)
- SEA, Rule 15g-9 (Sales Practice Requirements for Certain Low-Priced Securities)

R38	Debt Instruments	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.5, K8.6, K10

- Treasury Department Regulations Governing the Issuance, Sale and Settlement of Government Securities (31 CFR)
- Trust Indenture Act of 1939

R39	Packaged Securities and other managed products (General)	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K4.5, K8, K11

- FINRA 2213 (Use of Rankings in Investment Companies Advertisements and Sales Literature)
- FINRA 2342 ("Breakpoint" Sales)
- Investment Company Act of 1940, Section 2(a) (Definitions—"Advisory board")
- Investment Company Act of 1940, Section 3(a) (Definitions—"Investment company")
- Investment Company Act of 1940, Section 4 (Classification of Investment Companies)
- Investment Company Act of 1940, Section 5 (Sub-classification of Management Companies)

- Investment Company Act of 1940, Section 10 (Affiliations or Interest of Directors, Officers, and Employees)
- Investment Company Act of 1940, Section 12(a) (Functions and Activities of Investment Companies)
- Investment Company Act of 1940, Section 13(a) (Changes in Investment Policy)
- Investment Company Act of 1940, Section 15(a) (Contracts of Advisors and Underwriters)
- Investment Company Act of 1940, Section 16(a) (Board of Directors—"Election of directors")
- Investment Company Act of 1940, Section 17(a) (Transactions of Certain Affiliated Persons and Underwriters)
- Investment Company Act of 1940, Section 18 (Capital Structure of Investment Companies)
- Investment Company Act of 1940, Section 19 (Payments or Distributions)
- Investment Company Act of 1940, Section 22 (Distribution, Redemption, and Repurchase of Securities; Regulations by Securities Associations)
- Investment Company Act of 1940, Section 23 (Closed-End Companies)
- Investment Company Act of 1940, Section 30 (Reports and Financial Statements of Investment Companies and Affiliated Persons)
- Investment Company Act of 1940, Section 35 (Unlawful Representations and Names)
- Investment Company Act of 1940, Section 36 (Breach of Fiduciary Duty)
- Investment Company Act of 1940, Section 37 (Larceny and Embezzlement)
- NASD 2830 (Investment Company Securities)

Types of closed-end funds (ETFs) (K11.2)

- NYSE Amex 1000 (Portfolio Depository Receipts)
- NYSE Amex 1000A (Index Fund Shares)
- NYSE Amex 1200 (Trading of Trust Issued Receipts—Rules of General Applicability)
- NYSE Amex 1400 (Trading of Paired Trust Shares—Rules of General Applicability)
- NYSE Amex 1500 (Trading of Partnership Units)

Variable life insurance/ Annuity contracts (K11.4)

- FINRA 2320 (Variable Contracts of an Insurance Company)
- FINRA 2330 (Members' Responsibilities Regarding Deferred Variable Annuities)

Real Estate Investment Trusts (REITs) (K11.5)

- REIT Modernization Act of 1999

Direct Participation Programs (DPPs)

- FINRA 2310 (Direct Participation Programs)

R40	Options	Function & Associated Tasks	Knowledge
		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K1.2.1.1, K5.3, K8.3, K12
<ul style="list-style-type: none"> • CBOE 1.1 (Definitions) • CBOE 4.1 (Just and Equitable Principles of Trade) • CBOE 4.11 (Position Limits) 			

- CBOE 5.7 (Adjustments)
- CBOE 5.8 [Long-Term Equity Option Series (LEAPS®)]
- CBOE 6.53 (Certain Types of Orders Defined) **(K5.3)**
- CBOE 11.1 (Exercise of Option Contracts)
- CBOE 11.2 (Allocation of Exercise Notices)
- CBOE 12.3 (Margin Requirements)
- CBOE 12.10 (Margin Required is Minimum)
- CBOE 23.3 (Position Limits) *Interest Rate Options*
- CBOE 23.4 (Exercise Limits) *Interest Rate Options*
- CBOE 24.4 (Position Limits for Broad-Based Index Options)
- CBOE 24.4A (Position Limits for Industry Index Options)
- CBOE 24.5 (Exercise Limits) *Index Options*
- CBOE 24.18 (Exercise of American-style Index Options)
- FINRA 2220 (Options Communications) **(K1.2.1.1)**
- FINRA 2360 (Options)
- FINRA 2350 Series (Trading in Index Warrants, Currency Index Warrants, and Currency Warrants)
- FINRA 4210 (Margin Requirements)
- Internal Revenue Code, Section 1256 (Contracts marked to market)
- Nasdaq OMX PHLX 1000 (Applicability, Definitions and References) *Options*
- Nasdaq OMX PHLX 1001 (Position Limits) *Options*
- Nasdaq OMX PHLX 1002 (Exercise Limits) *Options*
- Nasdaq OMX PHLX 1003 (Reporting Of Options Positions) *Options*
- Nasdaq OMX PHLX 1004 (Liquidation Of Positions) *Options*
- Nasdaq OMX PHLX 1005 (Limit On Uncovered Short Positions) *Options*
- Nasdaq OMX PHLX 1006 (Other Restrictions on Exchange Options Transactions and Exercises) *Options*
- Nasdaq OMX PHLX 1007 (Designation Of Securities) *Options*
- Nasdaq OMX PHLX 1008 (Rights And Obligations Of Holders And Writers) *Options*
- Nasdaq OMX PHLX 1024 (Conduct of Accounts for Options Trading) *Options*
- Nasdaq OMX PHLX 1030 (Transactions With Issuers) *Options*
- Nasdaq OMX PHLX 1031 (Restricted Stocks) *Options*
- Nasdaq OMX PHLX 1064 (Crossing, Facilitation and Solicited Orders) *Options*
- Nasdaq OMX PHLX 1000A Series (Rules Applicable to Trading of Options on Indices)
- NYSE 700 (Applicability, Definitions and References) *Options*
- NYSE 701 (Option Contracts to Be Traded) *Options*
- NYSE 702 (Rights and Obligations of Holders and Writers) *Options*
- NYSE 703 (Series of Options Open for Trading) *Options*
- NYSE 704 (Position Limits) *Options*
- NYSE 705 (Exercise Limits) *Options*
- NYSE 706 (Reporting of Options Positions) *Options*

- NYSE 707 (Liquidation of Positions) *Options*
- NYSE 708 (Limit on Uncovered Short Positions) *Options*
- NYSE 709 (Other Restrictions on Exchange Option Transactions and Exercises) *Options*
- NYSE 715 (Approval of Underlying Groups) *Options*
- NYSE 716 (Withdrawal of Approval of Underlying Groups) *Options*
- NYSE 717 (Trading Rotations, Halts and Suspensions) *Options*
- NYSE 720 (Registration of Options Principals) *Options*
- NYSE 750 (Rules of General Applicability) *Options*
- NYSE 750A (Options Specialist Reallocation) *Options*
- NYSE 751 (Premium Bids and Offers) *Options*
- NYSE 752 (Minimum Fractional Changes)
- NYSE 753 (Acceptance, Priority and Precedence of Options Bids and Offers) *Options*
- NYSE 754 (Units of Trading) *Options*
- NYSE 755 (Floor Reports of Exchange Option Transactions) *Options*
- NYSE 756 (Transactions off the Floor) *Options*
- NYSE 757 (Securities Accounts and Orders of Competitive Options Traders and Specialists) *Options*
- NYSE 758 (Competitive Options Traders) *Options*
- NYSE 759 (Accommodation Transactions) *Options*
- NYSE 760 (Overnight Comparison of Exchange Options Transactions) *Options*
- NYSE 761 (Omnibus Comparison and Clearance Rule) *Options*
- NYSE 762 (Filing of Trade Information) *Options*
- NYSE 763 (Contract Lists and Un-compared Trade List) *Options*
- NYSE 764 (Verification of Contract Lists and Reconciliation of Un-compared Trades) *Options*
- NYSE 765 (Un-reconciled Trade Reports) *Options*
- NYSE 766 (Reporting of Compared Trades to Options Clearing Corporation) *Options*
- NYSE 767 (Maintaining Office and Filing Signatures) *Options*
- NYSE 770 (Resolution of Un-compared Trade) *Options*
- NYSE 771 (Failure to Pay Premium) *Options*
- NYSE 772 (Option Contracts of Suspended Members) *Options*
- NYSE 780 (Exercise of Option Contracts) *Options*
- NYSE 781 (Delivery and Payment) *Options*
- NYSE 790 (Stock Transfer Tax) *Options*
- NYSE 792 (Days and Hours of Options Trading) *Options*
- OCC Brochure, "Taxes and Investing"
- Options Disclosure Document, "Characteristics and Risks of Standardized Options"

	General supervision and supervisory approvals	Function & Associated Tasks	Knowledge
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R41		F1 (T1.1 – T1.5) F2 (T2.1 – T2.3) F3 (T3.1 – T3.8) F4 (T4.1 – T4.5) F5 (T5.1 – T5.7)	K1, K3, K5, K7, K8 – K15
<ul style="list-style-type: none"> • FINRA 3110 (Supervision) • FINRA 3120 (Supervisory Control System) • FINRA 3170 (Tape Recording of Registered Persons by Certain Firms) 			

SAMPLE QUESTIONS

The following sample questions are not necessarily reflective of the topics covered on the examination or the difficulty level of the examination questions.

Closed-Stem: The stem (the part that poses the question) is a complete sentence, and thus concludes with a question mark. The options (answer choices) may be complete or incomplete sentences.

Example: EE savings bonds can be described as which of the following?

- (A) Direct obligations of municipalities
- (B) Direct obligations of the federal government *
- (C) Moral obligations of a local zoning board
- (D) Moral obligations of state governments

Open-Stem (Sentence Completion): The stem is an incomplete statement, and the options represent conclusions to the sentence.

Example: Liquidity is the degree of ease with which assets can be:

- (A) purchased on credit.
- (B) converted into cash. *
- (C) used as collateral.
- (D) transferred to other ownership.

Most/Least/Best: This case of the multiple-choice question requires selecting an option that is either better or worse than the others. The basis on which the evaluation is to be made is stated in the stem.

Example: Which of the following responses **best** describes an aspect of partnership democracy?

- (A) An equal sharing agreement among limited and general partners
- (B) The right of limited partners to examine partnership books and records *
- (C) Management by both limited and general partners
- (D) Prohibitions against control by a single limited partner

Except or Not: The "except" case is used when the task is to select the response option that is an exception to the principle or rule stated in the stem. If it is clearly more straightforward or less awkward to use "not," rather than "except," this is done. In either case, the stem may be open or closed.

Example: All of the following are considered advantages of registered limited partnerships **except:**

- (A) professional management
- (B) limited liability.
- (C) diversification of risk. *
- (D) flow-through of income and expense.

Complex Multiple-choice ("Roman Numeral" Format): This type of question is used in two ways. In the following example, the task is to determine the correct sequence of a set of events or the correct ranking of a set of items from high to low.

Example: In which order, from first to last, are the following actions performed during the underwriting of an issue of corporate securities?

- I. The holding of a due diligence meeting
 - II. Investigation and analysis of the issuer
 - III. The filing of a registration statement
 - IV. The assignment of the effective date by the SEC
- (A) I, II, III, IV
 - (B) II, III, I, IV *
 - (C) III, I, II, IV
 - (D) IV, II, III, I

A second way in which the Roman numeral format is used is when more than one of the options may be a correct response.

Example: Which **two** of the following statements are true of all options sales literature?

- I. It must be preceded or accompanied by an options disclosure document
 - II. It must be approved by CBOE prior to use.
 - III. It must contain projected performance figures for the firm's recommendations.
 - IV. It may portray past performances of a member firm's recommendations.
- (A) I and II
 - (B) I and IV *
 - (C) II and III
 - (D) II and IV

REFERENCES

Listed below are government and self-regulatory organizations' (SROs') websites that provide information about rules and other information that may be useful in preparing for the examination. In addition to information about rules, the SROs may publish glossaries of terms, explanations of securities products, and compliance procedures. Candidates are encouraged to refer to the SROs' websites for information memos or Regulatory Notices concerning amendments to rules and/or the announcement of new rules that may be pertinent to the examination. Copies of federal securities laws and SEC rules may be purchased through the network of federal government printing offices. However, some of this information may be available on the SROs' and pertinent federal government's (e.g., the SEC) websites. It is recommended that candidates refer to the content outline as part of their preparation to take the examination. Candidates are responsible for planning their course of study in preparation for the examination. FINRA produces only the content outline and is not involved with, nor does it endorse, any particular course of study.

Chicago Board Options Exchange
www.cboe.com

The Options Industry Council
www.888options.com

Financial Industry Regulatory Authority (FINRA)
www.finra.org

**Securities and Exchange Commission
Office of Investor Education and Advocacy**
www.sec.gov

Internal Revenue Service
www.irs.gov

United States Treasury
www.treasury.gov

Nasdaq OMX PHLX
www.nasdaqomx.com

**Board of Governors of the
Federal Reserve System**
www.federalreserve.gov

New York Stock Exchange (NYSE)
www.nyse.com

Options Clearing Corporation
www.theocc.com

**Securities Industry/Regulatory Council
on Continuing Education**
www.cecouncil.com

The Financial Industry Regulatory Authority United Kingdom Securities Representative Qualification Examination Content Outline (Series 17) is available in PDF format on the Financial Industry Regulatory Authority's website: www.finra.org