



Web EFT – New Subscriber Instructions

Thank you for your interest in Web EFT! Please follow these steps to begin your subscription:

1. Complete the Web EFT Subscription Agreement and the Web EFT Entitlement Form (please note Entitlement Form signature requirements).
2. Submit both forms to FINRA at the same time by mail or email:

Mailing Address: FINRA Regulatory Support & Operations
9509 Key West Ave, Rockville, Maryland 20850
Email: WebEFT.Support@finra.org

3. FINRA will process the forms within 7-10 business days, and will provide the user specified on the Entitlement Form with the production account for machine-to-machine access.
 - a. If multiple accounts are needed, complete a separate Entitlement Form for each account.
4. The appropriate fees will be deducted from the firm's Flex-Funding Account the following month.
5. FINRA will also follow-up with the individual(s) listed on the Entitlement Form to provide information regarding accessing test environments, and to identify other individuals at the firm that should receive updates for Web EFT.

For any questions about the Web EFT onboarding process, please contact us at WebEFT.Support@finra.org.